

RECEIPT FOR CASH - SUBVOUCHER

(To be used when invoice is not available)

SUBVOUCHER NO. _____

DATE _____

Received in cash from _____

_____ and _____ (\$ _____) for the following:
100

QUANTITY	ARTICLES OR SERVICES	AMOUNT

Vendor _____

Address _____

By _____
(Signature of Vendor/Agent)

Title _____
(DO NOT SIGN IN DUPLICATE)

PURPOSE (Project, etc.)

APPROPRIATION AND ACCOUNTING CLASSIFICATION

INTERIM RECEIPT FOR CASH

DATE _____

Received of Imprest Fund Cashier
\$ _____ for which I hold myself
accountable to the United States.

(Signature)

NOTE TO SIGNER

Be sure this receipt is marked "VOID" and
returned to you when the transaction is completed or
the funds returned to the Cashier.